



CLAYSBURG-KIMMEL SCHOOL DISTRICT

531 Bedford Street
Claysburg, PA 16625
Phone (814) 239-5141 • Fax (814) 239-5896
<http://www.cksdbulldogs.com>

The Claysburg-Kimmel Cafeterias will make reasonable accommodations for children who are unable to eat the school meals due to a disability that restricts the diet.

U.S. Department of Agriculture (USDA) regulations require substitutions or modifications in school meals for students whose disabilities restrict their diets. The Cafeterias will provide modifications for students on a case-by-case basis when for all requests supported by a written statement from a state licensed medical authority.

To request a modification for your student, complete the Medical Plan of Care for School Food Service form that can be found at this link. Please note that this form must include a written medical statement from your student's licensed medical authority.

For purposed of this Medical Plan of Care for School Food Service, a state licensed medical authority in Pennsylvania includes a:

- Physician
- Physician Assistant
- Certified Registered Nurse Practitioner, or
- Dentist.

The written medical statement must include:

- An explanation of how the students' physical or mental impairment restricts the student's diet;
- An explanation of what must be done to accommodate the child; and
- The food or foods to be omitted and the recommended alternatives, if appropriate.

Cafeteria staff may make food substitutions for individual students who do not have a medical statement on file. Such determinations will be made on a case-by-case basis and all accommodations must be made according to the USDA's meal pattern requirements.

Special dietary needs and request, including those related to general health concerns, personal preferences, and moral or religious convictions, are not disabilities and are optional for school food service authorities to accommodate.

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or

retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotope, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- (1) Mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;**
- (2) Fax: (202) 690-7442; or**
- (2) E-mail: program.intake@usda.gov.**

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